



**YUMA COUNTY
RECRUITMENT ANNOUNCEMENT
DEPUTY SHERIFF
SHERIFF'S OFFICE**

10NRContinuous

The County of Yuma does not discriminate on the basis of race, color, national origin, sex, religion, age or disability.

SALARY & CLASSIFICATION:

SALARY RANGE: \$41,112 - \$46,514/YR, DOQ. PAID BI-WEEKLY. THIS IS A NON-EXEMPT POSITION; ELIGIBLE FOR OVERTIME COMPENSATION. **RANGE: 226**

NATURE OF WORK:

UNDER GENERAL SUPERVISION, PERFORMS ROUTINE PATROL, LAW ENFORCEMENT AND INVESTIGATIVE DUTIES.

EDUCATION, EXPERIENCE, CERTIFICATION AND LICENSES REQUIRED:

HIGH SCHOOL DIPLOMA OR GED EQUIVALENT; ARIZONA PEACE OFFICER STANDARDS AND TRAINING CERTIFICATION WITHIN ONE (1) YEAR OF APPOINTMENT; OR AN EQUIVALENT COMBINATION OF EDUCATION AND EXPERIENCE. **SPECIAL REQUIREMENTS:** MUST SUCCESSFULLY COMPLETE A BACKGROUND CHECK, PHYSICAL, PSYCHOLOGICAL, POLYGRAPH EXAMINATION AND DRUG TEST PRIOR TO APPOINTMENT; MUST BE 21 YEARS OF AGE AND A UNITED STATES CITIZEN; MUST POSSESS AND MAINTAIN A VALID ARIZONA DRIVER'S LICENSE; MUST BE WILLING TO SUBMIT TO RANDOM DRUG TESTING.

****NOTE TO APPLICANTS****

Applicants will be notified by telephone and/or by mail of testing date, time and location. Please do not arrive more than 30 minutes prior. Testing will begin promptly at the time indicated.

ANY APPLICANT WHO IS LATE WILL NOT BE ALLOWED TO PARTICIPATE IN THE TESTING PROCESS

CANDIDATE SELECTION PROCEDURE

APPLICANTS MEETING THE MINIMUM QUALIFICATIONS WILL BE PLACED ON AN ELIGIBILITY LIST. OF THESE, THE TOP CANDIDATES WILL BE INVITED TO INTERVIEW WITH THE HIRING DEPARTMENT. THE SUCCESSFUL APPLICANTS WILL BE NOTIFIED BY TELEPHONE AND/OR MAIL OF INTERVIEW DATE, TIME AND LOCATION. THE REMAINING APPLICANTS MAY BE ELIGIBLE FOR FUTURE CONSIDERATION EITHER BY: (1) A FUTURE REFERRAL FROM THIS ELIGIBILITY LIST, OR (2) APPLICANTS MAY REAPPLY FOR THIS POSITION UNDER A FUTURE RECRUITMENT ANNOUNCEMENT. THE ABOVE INFORMATION IS INTENDED TO DESCRIBE THE GENERAL NATURE OF THIS POSITION AND IS NOT TO BE CONSIDERED A COMPLETE STATEMENT OF DUTIES, RESPONSIBILITIES AND REQUIREMENTS.

****NOTE****

Reasonable accommodations will be made in order for an "otherwise qualified applicant" with a disability to participate in any stage of the recruitment process. Requests for accommodation must be made through the Yuma County Human Resources Department in advance of the event, or as soon as practical, so that necessary arrangements can be made. (928) 373-1013 or TDD (928) 373-1013

**APPLY:
YUMA COUNTY HUMAN RESOURCES – 198 S. MAIN ST., YUMA, AZ 85364
(928) 373-1013 FAX (928) 373-1153 WEB SITE: WWW.CO.YUMA.AZ.US**

APPLICATION DEADLINE: OPEN CONTINUOUS

**SEPARATE APPLICATIONS REQUIRED FOR EACH POSITION
COPIES OF AN ORIGINAL APPLICATION MAY BE SUBMITTED
RESUMES NOT ACCEPTED IN LIEU OF AN OFFICIAL
APPLICATION, SEE REVERSE SIDE FOR MORE INFORMATION**

DEPUTY SHERIFF

SUMMARY OR PURPOSE:

UNDER GENERAL SUPERVISION, PERFORMS ROUTINE PATROL, LAW ENFORCEMENT AND INVESTIGATIVE DUTIES.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

*THE FOLLOWING DUTIES **ARE NOT** INTENDED TO SERVE AS A COMPREHENSIVE LIST OF ALL DUTIES PERFORMED BY ALL EMPLOYEES IN THIS CLASSIFICATION. SHOWN ARE DUTIES INTENDED TO PROVIDE A REPRESENTATIVE SUMMARY OF THE MAJOR DUTIES AND RESPONSIBILITIES. INCUMBENT(S) MAY NOT BE REQUIRED TO PERFORM ALL DUTIES LISTED AND MAY BE REQUIRED TO PERFORM ADDITIONAL, POSITION-SPECIFIC DUTIES.*

PATROLS ASSIGNED AREA FOR THE PREVENTION OF CRIME, ENFORCEMENT OF LAWS AND PROTECTION OF LIFE AND PROPERTY; RESPONDS AS NEEDED TO CALLS FOR SERVICE; ARRESTS VIOLATORS OF LAW; IDENTIFIES AND INTERVIEWS WITNESSES, VICTIMS AND CRIMINALS; PREPARES REPORTS; SECURES ACCIDENT AND CRIME SCENES, AND RESPONSIBLE FOR CROWD CONTROL; ADMINISTERS FIRST AID; COLLECTS AND SECURES EVIDENCE, AND MAINTAINS CHAIN OF EVIDENCE FOR CRIMINAL INVESTIGATIONS; APPREHENDS, DETAINS AND SEARCHES SUSPECTS, AND CITES OR ARRESTS FOR CIVIL AND CRIMINAL LAW VIOLATIONS; TRANSPORTS AND BOOKS ARRESTEES; ASSISTS IN SURVEILLANCE WORK; EXECUTES VARIOUS WRITS, SUBPOENAS AND COURT ORDERS; APPEARS IN COURT AND HEARINGS AS A WITNESS; PERFORMS OTHER DUTIES AS ASSIGNED.

KNOWLEDGE, SKILLS AND QUALIFICATIONS:

KNOWLEDGE OF DEPARTMENT PROCEDURES, RULES AND REGULATIONS; KNOWLEDGE OF LAW ENFORCEMENT PRINCIPLES, METHODS, PRACTICES, EQUIPMENT AND PROCEDURES; KNOWLEDGE OF THE GEOGRAPHY, ROADS, AND STREETS OF YUMA COUNTY; KNOWLEDGE OF LAW ENFORCEMENT INVESTIGATION PRINCIPLES; SKILL IN LEARNING AND APPLYING LAW ENFORCEMENT PRINCIPLES, RULES, TECHNIQUES AND THE PROPER USE OF ISSUED EQUIPMENT; SKILL IN DEALING COURTEOUSLY BUT FIRMLY WITH PEOPLE; SKILL IN APPLYING GOOD JUDGMENT AND MAKING EFFECTIVE DECISIONS UNDER PRESSURE; SKILL IN THE USE OF FIREARMS, MOTOR VEHICLES AND OTHER LAW ENFORCEMENT EQUIPMENT; SKILL IN PREPARING CLEAR, COMPREHENSIVE, AND ACCURATE REPORTS; SKILL IN ADMINISTERING FIRST AID AND CPR; SKILL IN FOLLOWING WRITTEN AND VERBAL INSTRUCTIONS; SKILL IN COMMUNICATING EFFECTIVELY VERBALLY AND IN WRITING.

EDUCATION, EXPERIENCE, CERTIFICATIONS AND LICENSES REQUIRED:

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