

**YUMA COUNTY**  
RECRUITMENT ANNOUNCEMENT  
**RESERVE DEPUTY SHERIFF**  
SHERIFF'S OFFICE

9NR

THE COUNTY OF YUMA DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE OR DISABILITY.

**SALARY & CLASSIFICATION:**

SALARY RANGE: THIS IS A NON-PAYING, VOLUNTARY POSITION. ALL RESERVE DEPUTIES MUST PASS SAME CERTIFICATION AS DEPUTY SHERIFF.

**NATURE OF WORK:**

UNDER GENERAL SUPERVISION PERFORMS TECHNICAL WORK OF MODERATE DIFFICULTY IN LAW ENFORCEMENT OR INVESTIGATIVE DUTIES; PERFORMS RELATED WORK AS REQUIRED OR ASSIGNED.

**EXPERIENCE & EDUCATION:**

ANY COMBINATION OF EDUCATION, TRAINING OR EXPERIENCE WHICH DEMONSTRATES THE ABILITY TO PERFORM THE DUTIES OF THE POSITION. ANY APPLICANT WHO IS ARIZONA P.O.S.T. (PEACE OFFICER STANDARDS AND TRAINING) CERTIFIED WITHIN THE PAST FIVE (5) YEARS **AND** IS CURRENTLY EMPLOYED AS A PEACE OFFICER, MAY NOT BE REQUIRED TO TEST FOR THE POSITION. NON ARIZONA P.O.S.T CERTIFIED APPLICANTS ARE REQUIRED TO TEST FOR THE POSITION AND MUST SUCCESSFULLY OBTAIN CERTIFICATION FROM ARIZONA P.O.S.T (PEACE OFFICER STANDARDS AND TRAINING) WITHIN ONE YEAR OF BEING SPONSORED. FAILURE TO DO SO WILL RESULT IN TERMINATION OF VOLUNTEER PARTICIPATION WITHIN THE RESERVE DEPUTY PROGRAM. **SPECIAL REQUIREMENTS:** MAY BE REQUIRED TO SUCCESSFULLY COMPLETE A PSYCHOLOGICAL, POLYGRAPH OR PHYSICAL TEST PRIOR TO APPOINTMENT; MUST POSSESS AND MAINTAIN A VALID ARIZONA DRIVER'S LICENSE; MUST BE AT LEAST 21 YEARS OF AGE; MUST BE A RESIDENT OF THE COUNTY.

**\*\*NOTE TO APPLICANTS\*\***

Applicants will be notified by telephone and/or by mail of testing date, time and location. Please do not arrive more than 30 minutes prior. Testing will begin promptly at the time indicated.

**ANY APPLICANT WHO IS LATE WILL NOT BE ALLOWED TO PARTICIPATE  
IN THE TESTING PROCESS**

**CANDIDATE SELECTION PROCEDURE**

APPLICANTS MEETING THE MINIMUM QUALIFICATIONS WILL BE PLACED ON AN ELIGIBILITY LIST. OF THESE, THE TOP CANDIDATES WILL BE INVITED TO INTERVIEW WITH THE HIRING DEPARTMENT. THE SUCCESSFUL APPLICANTS WILL BE NOTIFIED BY TELEPHONE AND/OR MAIL OF INTERVIEW DATE, TIME AND LOCATION. THE REMAINING APPLICANTS MAY BE ELIGIBLE FOR FUTURE CONSIDERATION EITHER BY: (1) A FUTURE REFERRAL FROM THIS ELIGIBILITY LIST, OR (2) APPLICANTS MAY REAPPLY FOR THIS POSITION UNDER A FUTURE RECRUITMENT ANNOUNCEMENT. **RANGE : 226 - CCAP PAY SCHEDULE**

*THE ABOVE INFORMATION IS INTENDED TO DESCRIBE THE GENERAL NATURE OF THIS POSITION AND **IS NOT** TO BE CONSIDERED A COMPLETE STATEMENT OF DUTIES, RESPONSIBILITIES AND REQUIREMENTS.*

**\*\* NOTE \*\***

REASONABLE ACCOMMODATIONS WILL BE MADE IN ORDER FOR AN "OTHERWISE QUALIFIED APPLICANT" WITH A DISABILITY TO PARTICIPATE IN ANY STAGE OF THE RECRUITMENT PROCESS. REQUESTS FOR ACCOMMODATION MUST BE MADE THROUGH THE YUMA COUNTY PERSONNEL DEPARTMENT IN ADVANCE OF THE EVENT, OR AS SOON AS PRACTICAL, SO THAT NECESSARY ARRANGEMENTS CAN BE MADE. (520) 329-2115 OR TDD (520) 329-2115

**APPLY:**

**YUMA COUNTY HUMAN RESOURCES - 198 S. MAIN STREET, YUMA, AZ 85364  
(520) 329-2115 FAX (520) 329-2125 Web site: [www.co.yuma.az.us](http://www.co.yuma.az.us)**

**APPLICATION DEADLINE: Open Continuous**

**SEPARATE APPLICATIONS REQUIRED FOR EACH POSITION  
COPIES OF AN ORIGINAL APPLICATION MAY BE SUBMITTED  
RESUMES NOT ACCEPTED IN LIEU OF AN OFFICIAL APPLICATION**

# RESERVE DEPUTY SHERIFF

## **GENERAL SUMMARY:**

UNDER GENERAL SUPERVISION PERFORMS TECHNICAL WORK OF MODERATE DIFFICULTY IN LAW ENFORCEMENT OR INVESTIGATIVE DUTIES; PERFORMS RELATED WORK AS REQUIRED OR ASSIGNED.

## **EXAMPLES OF WORK:**

(ILLUSTRATIVE ONLY) PATROLS ASSIGNED AREA FOR THE PREVENTION OF CRIME, ENFORCEMENT OF LAWS AND PROTECTION OF LIFE AND PROPERTY; ARRESTS VIOLATORS OF LAWS; RESPONSIBLE FOR CROWD CONTROL; ASSISTS IN THE EXECUTION OF VARIOUS WRITS, SUBPOENAS AND COURT ORDERS; INTERVIEWS/INTERROGATES WITNESSES AND PREPARES REPORTS; APPEARS IN COURT AND/OR HEARINGS AS A WITNESS; ADMINISTERS FIRST AID; MAINTAINS CHAIN OF EVIDENCE PERTINENT TO CRIMINAL INVESTIGATIONS; ASSISTS IN SURVEILLANCE WORK.

## **WORKING KNOWLEDGE OF:**

RELEVANT LAWS, RULES AND REGULATIONS PERTAINING TO LAW ENFORCEMENT; LAW ENFORCEMENT PRINCIPLES, PRACTICES, METHODS, TECHNIQUES AND EQUIPMENT; THE ROADS AND ROUTES WITHIN THE COUNTY; LAW ENFORCEMENT INVESTIGATIVE WORK.

## **WORKING SKILL IN:**

PREPARING AND MAINTAINING RECORDS AND REPORTS; THE CARE AND USE OF FIREARMS AND MOTOR VEHICLES.

## **ABILITY TO:**

LEARN AND APPLY LAW ENFORCEMENT PRINCIPLES, RULES, TECHNIQUES AND THE PROPER USE OF ISSUED EQUIPMENT; ACT QUICKLY AND CALMLY WITH PROPER JUDGEMENT IN EMERGENCY SITUATIONS; ESTABLISH AND MAINTAIN EFFECTIVE WORKING RELATIONSHIPS WITH EMPLOYEES, OTHER AGENCIES AND THE PUBLIC; FOLLOW WRITTEN AND VERBAL INSTRUCTIONS; COMMUNICATE EFFECTIVELY VERBALLY AND IN WRITING.

## **EXPERIENCE & EDUCATION:**

ANY COMBINATION OF EDUCATION, TRAINING OR EXPERIENCE WHICH DEMONSTRATES THE ABILITY TO PERFORM THE DUTIES OF THE POSITION. ANY APPLICANT WHO IS ARIZONA P.O.S.T. (PEACE OFFICER STANDARDS AND TRAINING) CERTIFIED WITHIN THE PAST FIVE (5) YEARS AND IS CURRENTLY EMPLOYED AS A PEACE OFFICER, MAY NOT BE REQUIRED TO TEST FOR THE POSITION. NON ARIZONA P.O.S.T CERTIFIED APPLICANTS ARE REQUIRED TO TEST FOR THE POSITION AND MUST SUCCESSFULLY OBTAIN CERTIFICATION FROM ARIZONA P.O.S.T (PEACE OFFICER STANDARDS AND TRAINING) WITHIN ONE YEAR OF BEING SPONSORED. FAILURE TO DO SO WILL RESULT IN TERMINATION OF VOLUNTEER PARTICIPATION WITHIN THE RESERVE DEPUTY PROGRAM. **SPECIAL REQUIREMENTS:** MAY BE REQUIRED TO SUCCESSFULLY COMPLETE A PSYCHOLOGICAL, POLYGRAPH OR PHYSICAL TEST PRIOR TO APPOINTMENT; MUST POSSESS AND MAINTAIN A VALID ARIZONA DRIVER'S LICENSE; MUST BE AT LEAST 21 YEARS OF AGE; MUST BE A RESIDENT OF THE COUNTY.

**EOE/AA/HANDICAPPED**  
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